

**OPERATOR QUALIFICATION
FIELD INSPECTION PROTOCOL FORM**

Inspection Date(s):	August 6 – August 10, 2012
Name of Operator:	Puget Sound Energy
Operator ID (OPID):	22189
Inspection Location(s):	Kittitas County
Supervisor(s) Contacted:	Tom Watkins
# Qualified Employees Observed:	4
# Qualified Contractors Observed:	0

Individual Observed	Title/Organization	Phone Number	Email Address
Mark Babcock	CP Tech		
Sam Gallaway	Pressure Control		sgallo@puget.com
Robyn Hanson	Pressure Control		
Mike Dupuis	Customer First Response		mdupui@puget.com

To add rows, press TAB with cursor in last cell.

PHMSA/State Representative	Region/State	Email Address
Dennis Ritter	WA	dritter@utc.wa.gov
Scott Rukke	WA	srukke@utc.wa.gov

To add rows, press TAB with cursor in last cell.

Remarks:

A table for recording specific tasks performed and the individuals who performed the tasks is on the last page of this form. This form is to be uploaded on to the OQBD for the appropriate operator, then imported into the file.

9.01 Covered Task Performance

Verify the qualified individuals performed the observed covered tasks in accordance with the operator’s procedures or operator approved contractor procedures.

9.01 Inspection Results (type an X in exactly one cell below)		Inspection Notes
	No Issue Identified	Currently entire system is fed from 2-inch bypass at Williams gate station. Regulator settings are changed for summer usage. This allows quicker flow from Kittitas to Cle Elum to help maintain odorant levels. Additionally, the two HP runs have automatic Becker valves. These valves have control valves which allow a small amount of gas to still pass but not enough for Williams to capture on their flow meter. So the HP runs are not used much. This is different than at most regulator stations. There is a management of change procedure for this operation that should be kept on site to ensure all pressure control techs know how the system is operated.
X	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

9.02 Qualification Status

Verify the individuals performing the observed covered tasks are currently qualified to perform the covered tasks.

9.02 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

9.03 Abnormal Operating Condition Recognition and Reaction

Verify the individuals performing covered tasks are cognizant of the AOCs that are applicable to the tasks observed.

9.03 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	
	Potential Issue Identified (explain)	

	N/A (explain)	
	Not Inspected	

9.04 Verification of Qualification

Verify the qualification records are current, and ensure the personal identification of all individuals performing covered tasks are checked, prior to task performance.

9.04 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

9.05 Program Inspection Deficiencies

Have potential issues identified by the headquarters inspection process been corrected at the operational level?

9.05 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

Field Inspection Notes

The following table is provided for recording the covered tasks observed and the individuals performing those tasks.

No	Task Name	Name/ID of Individual Observed			Comments
		Mark Babcock	Robyn Hanson/Sam Galloway	Mike Dupuis	
		Correct Performance (Y/N)	Correct Performance (Y/N)	Correct Performance (Y/N)	
1	Pipe to Soil	Y			-1.211 CP Read-OK
2	Rectifier Inspection	Y			Tap setting changed from 10% to 9%
3	Isolation	Y			-1.207 vs -0.567
4	Block Valve Operation		Y/Y		
5	Check lock-up on regulator		Y/Y		Had to change out diaphragm
6	Change regulator diaphragm		Y/Y		Had to change out diaphragm
7	Rebuild odorant injector pump		Y/Y		VERY conscientious--make sure no fugitive odors
8	Bridge crossing patrol			Y	
	Odor concentration in gas			Y	0.16 read; 0.134% actual

Operations and Maintenance Records Review

If performing an operations and maintenance records review in the course of your inspection, please review a sample of the qualifications of the individuals performing those O&M tasks that are covered under Operator Qualification and check the records for compliance to 192.807 or 195.507.

PHMSA (OQ) Field Inspection Form 15 (Rev. 4) May 17, 2007)

192.807 or 195.507	Records supporting an individual's current qualifications shall be maintained while the individual is performing the covered task. Records of prior qualification and records of individuals no longer performing covered tasks shall be retained for a period of five years.	Sat. X	Unsat.	Not Checked
	Comments:			