

Training and Qualification - Operator Qualification

1. Operator Qualification Plan and Covered Tasks (detail) *Is there an OQ plan that includes covered tasks, and the basis used for identifying covered tasks? (TQ.OQ.OQPLAN.P) (detail)*

192.805(a) (192.801(b)) Sat **Sat xx** Concern Unsat NA NC

Notes
Lamb Weston has 6 employees OQed to shut off valves in emergency, to do odorization monthly test with calibrated equipment, to general gas information, and to Areas of Concerns. Lamb Weston has 4 employees OQed to do patrols.

For NW Metal Fab and Pipe. Brian Yechout and Kevin O’Hogan are only NW Fab employees. They conduct all operations activities and if required NW Metal Fab would bring in others OQed from NW Fab ie welding. Records kept with NW Metal and Lamb Weston has electronic copies. Reviewed OQ records

OQ Plan for NW Metal Fab dated 1-3-2011. Prior to 1-3-2011, Lamb Weston used CNG as operator and CNG OQ Plan was administrated by CNG and was part of CNG records. Lamb Weston has no records.

Covered tasks identified in Section 4.0 of manual.

2. Reevaluation Intervals for Covered Tasks (detail) *Does the process establish and justify requirements for reevaluation intervals for each covered task? (TQ.OQ.REEVALINTERVAL.P) (detail)*

192.805(g) Sat+ **Sat xx** Concern Unsat NA NC

Notes
Reevaluation intervals are in Appendix A and written statement is in Section 6.4. No longer than 3 years, some are less.

3. Contractors Adhering to OQ Plan (detail) *Does the process require the OQ plan to be communicated to contractors and ensure that contractors are following the plan? (TQ.OQ.OQPLANCONTRACTOR.P) (detail)*

192.805(b) (192.805(f); 192.805(c)) Sat+ **Sat xx** Concern Unsat NA NC

Notes
Section 5, 5.1 and 5.2 for contractors and 6.9 for sub-contractors

4. Contractor and Other Entity Qualification (detail) *Does the process require contractor organizations or other entities that perform covered tasks on behalf of the operator to be qualified? (TQ.OQ.OQCONTRACTOR.P) (detail)*

192.805(b) (192.805(c); 192.855(d); 192.805(e); 192.805(f)) Sat+ **Sat xx** Concern Unsat NA NC

Notes
Yes 6.9

6. Contractor and Other Entity Qualification (detail) *Are adequate records maintained for contractor personnel qualifications that contain the required elements? (TQ.OQ.OQCONTRACTOR.R) (detail)*

192.807(a) (192.807(b)) Sat+ **Sat xx** Concern Unsat NA NC

Notes
Yes, performances evaluation. All training is MEA on line written training, then employee assists with jobs (hands on while being observed) then a hands on performance evaluation.

Kevin O’Hogan has MEA trainer qualification.

7. Management of Other Entities Performing Covered Tasks (detail) *Do records document evaluation of the other entity (ies) performing covered task(s) on behalf of the operator (e.g., through mutual assistance agreements) prior to performing task?* (TQ.OQ.OTHERENTITY.R) (detail)

192.805(b) (192.805(c); 192.803)

Sat+	Sat xx	Concern	Unsat	NA	NC
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Notes
No mutual assistance. If problem, plant would be shut down until repairs made.

8. Evaluation Methods (detail) *Are evaluation methods established and documented appropriate to each covered task?* (TQ.OQ.EVALMETHOD.P) (detail)

192.805(b) (192.803; 192.809(d); 192.809(e))

Sat+	Sat xx	Concern	Unsat	NA	NC
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Notes
Reviewed Covered Task Summaries, Section 12 , 13,14, 15. List of covered tasks in Section 9 (appendix A). Each task has a covered task summary (detailed description)

9. Evaluation Methods (detail) *Do records indicate evaluation methods are documented for covered tasks and consistent with personnel qualification records?* (TQ.OQ.EVALMETHOD.R) (detail)

192.805(b) (192.803; 192.809(d); 192.809(e))

Sat+	Sat xx	Concern	Unsat	NA	NC
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Notes
Yes evaluation methods are documented and consistent with personnel qualification. Reviewed records

10. Abnormal Operating Conditions (detail) *Does the process require: 1) individuals performing covered tasks be qualified to recognize and react to abnormal operating conditions (AOCs), 2) evaluation and qualification of individuals for their capability to recognize and react to AOCs, 3) AOCs identified as those that the individual may reasonably anticipate and appropriately react to during the performance of the covered task, and 4) established provisions for communicating AOCs for the purpose of qualifying individuals?* (TQ.OQ.ABNORMAL.P) (detail)

192.803

Sat+	Sat xx	Concern	Unsat	NA	NC
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Notes
AOC are part of every covered task and part of the performance evaluation. In addition there is a general AOC task.

11. Abnormal Operating Conditions (detail) *Do records document evaluation of qualified individuals for recognition and reaction to AOCs?* (TQ.OQ.ABNORMAL.R) (detail)

192.807(a) (192.807(b); 192.803)

Sat+	Sat xx	Concern	Unsat	NA	NC
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Notes
Yes on evaluators written evaluation sheet, and signed off by MEA evaluator/trainer. MEA has made evaluator/trainer requalification mandatory every 3 years.

12. Qualification Records for Personnel Performing Covered Tasks (detail) *Do records document the evaluation and qualifications of individuals performing covered tasks, and can the qualification of individuals performing covered tasks be verified?* (TQ.OQ.RECORDS.R) (detail)

192.807

Sat+	Sat xx	Concern	Unsat	NA	NC
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Notes
Yes, documented and in are kept in the back of the OQ manual

13. Planning for Mergers and Acquisitions (Due Diligence re: Acquiring Qualified Individuals) (detail) *Does the process adequately manage qualifications of individuals performing covered tasks during program integration following a merger or acquisition?* (TQ.OQ.MERGERACQ.P) (detail)

192.805(b) (192.803)

Sat+	Sat xx	Concern	Unsat	NA	NC
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Notes
This is a plant, mergers and acquisitions possible but unlikely. Current OQ would be in place until change over if necessary

14. Training Requirements (Initial, Retraining, and Reevaluation) (detail) *Does the OQ program provide for initial qualification, retraining and reevaluation of individuals performing covered tasks? (TQ.OQ.TRAINING.P) (detail)*

192.805(h)

Sat+	Sat xx	Concern	Unsat	NA	NC
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Notes
Yes, Appendix 6.4

16. Covered Task Performed by Non-Qualified Individual (detail) *Are there provisions for non-qualified individuals to perform covered tasks while being directed and observed by a qualified individual, and are there restrictions and limitations placed on such activities? (TQ.OQ.NONQUALIFIED.P) (detail)*

192.805(c)

Sat+	Sat xx	Concern	Unsat	NA	NC
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Notes
Yes Section 6.5. and Yes, Section 6.5 bullet 4.

17. Personnel Performance Monitoring (detail) *Does the program include provisions to evaluate an individual if there is reason to believe the individual is no longer qualified to perform a covered task based on: covered task performance by an individual contributed to an incident or accident; other factors affecting the performance of covered tasks? (TQ.OQ.PERFMONITOR.P) (detail)*

192.805(d) (192.805(e))

Sat+	Sat xx	Concern	Unsat	NA	NC
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Notes
Section 6.7 Disqualification.

19. Program Performance and Improvement (detail) *Does the process require evaluation of the OQ program and implementation of improvements to enhance the effectiveness of the program? (TQ.OQ.PROGRAMEVAL.P) (detail)*

192.605(a) (192.605(b)(8))

Sat+	Sat xx	Concern	Unsat	NA	NC
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Notes
Section 8.2 Management of change

21. Management of Changes (detail) *Does the OQ program identify how changes to procedures, tools standards and other elements used by individuals in performing covered tasks are communicated to the individuals, including contractor individuals, and how these changes are implemented in the evaluation method(s)? (TQ.OQ.MOC.P) (detail)*

192.805(f)

Sat+	Sat xx	Concern	Unsat	NA	NC
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Notes
Section 8.2 Management of change

22. Notification of Significant Plan Changes (detail) *Does the process require significant OQ program changes to be identified and the Administrator or State agency notified? (TQ.OQ.CHANGENOTIFY.P) (detail)*

192.805(i)

Sat+	Sat xx	Concern	Unsat	NA	NC
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Notes
Section 8.1, b. 4 Program Maintenance/Management of Change

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