

## OPERATOR QUALIFICATION FIELD INSPECTION PROTOCOL FORM

<b>Inspection Date(s):</b>	June 4-6, 10-13, 2014
<b>Name of Operator:</b>	Puget Sound Energy
<b>Operator ID (OPID):</b>	22189
<b>Inspection Location(s):</b>	Lewis County--Winlock, Toledo, Chehalis, Centralia, Jackson Prairie Thurston County--Olympia, Lacey, Tumwater, Grand Mound
<b>Supervisor(s) Contacted:</b>	Jim Chartrey, David Moffit
<b># Qualified Employees Observed:</b>	6
<b># Qualified Contractors Observed:</b>	0

Individual Observed	Title/Organization	Phone Number	Email Address
Keith Raines	Customer Service Field Tech		
Martin Medley	Pressure Control Tech		
Ken Johnson	Pressure Control Tech		
Scott Hull	PI Inspector		
Richard Eberly	PI Inspector		
Scott Salazar	Corrosion Control Tech		

*To add rows, press TAB with cursor in last cell.*

PHMSA/State Representative	Region/State	Email Address
Dennis Ritter	WA	dritter@utc.wa.gov

*To add rows, press TAB with cursor in last cell.*

**Remarks:**

A table for recording specific tasks performed and the individuals who performed the tasks is on the last page of this form. This form is to be uploaded on to the OQBD for the appropriate operator, then imported into the file.

**9.01 Covered Task Performance**

Verify the qualified individuals performed the observed covered tasks in accordance with the operator’s procedures or operator approved contractor procedures.

<b>9.01 Inspection Results</b> (type an X in exactly one cell below)		<b>Inspection Notes</b>
<b>X</b>	<b>No Issue Identified</b>	Regulator Station: 1364, 2717, 2708,1360,1359,2785, 313,2602, 1357,1356 PS 230, PS 231, PS409 , PS 198, PS 212 Valve 5672 OD 0031 Multiple odorant concentration test sites (sniff tests) Bridges multiple bridge patrol sites—see Form R field notes Steep Slopes-Salmon Lane, Lacey WA
	<b>Potential Issue Identified (explain)</b>	
	<b>N/A (explain)</b>	
	<b>Not Inspected</b>	

**9.02 Qualification Status**

Verify the individuals performing the observed covered tasks are currently qualified to perform the covered tasks.

<b>9.02 Inspection Results</b> (type an X in exactly one cell below)		<b>Inspection Notes</b>
<b>X</b>	<b>No Issue Identified</b>	
	<b>Potential Issue Identified (explain)</b>	
	<b>N/A (explain)</b>	
	<b>Not Inspected</b>	

**9.03 Abnormal Operating Condition Recognition and Reaction**

Verify the individuals performing covered tasks are cognizant of the AOCs that are applicable to the tasks observed.

<b>9.03 Inspection Results</b> (type an X in exactly one cell below)		<b>Inspection Notes</b>
<b>X</b>	<b>No Issue Identified</b>	All were asked to identify AOCs and how they would respond.
	<b>Potential Issue Identified (explain)</b>	
	<b>N/A (explain)</b>	

	<b>Not Inspected</b>	
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**9.04 Verification of Qualification**

Verify the qualification records are current, and ensure the personal identification of all individuals performing covered tasks are checked, prior to task performance.

<b>9.04 Inspection Results</b> (type an X in exactly one cell below)		<b>Inspection Notes</b>
<b>X</b>	<b>No Issue Identified</b>	
	<b>Potential Issue Identified (explain)</b>	
	<b>N/A (explain)</b>	
	<b>Not Inspected</b>	

**9.05 Program Inspection Deficiencies**

Have potential issues identified by the headquarters inspection process been corrected at the operational level?

<b>9.05 Inspection Results</b> (type an X in exactly one cell below)		<b>Inspection Notes</b>
<b>X</b>	<b>No Issue Identified</b>	
	<b>Potential Issue Identified (explain)</b>	
	<b>N/A (explain)</b>	
	<b>Not Inspected</b>	

**Field Inspection Notes**

The following table is provided for recording the covered tasks observed and the individuals performing those tasks.

No	Task Name	Name/ID of Individual Observed			Comments
		M. Medley	K. Johnson		
		Correct Performance (Y/N)	Correct Performance (Y/N)	Correct Performance (Y/N)	
1	Identify AOCs	X	X		
2	Inspect regulator	X	X		
3	Lock up/set pressure regulator	X	X		Had to change diaphragm as would not lock up RS1364,2602
4	Lock up/set pressure relief	X	X		
5	Inspect/Operate Valves	X	X		Red-inlet White-outlet Yellow-station
6	Inspect Odorizer	X			Does not rely on gauges-double checked using difference in tank volume and gas flow volume from meter station

**. Field Inspection Notes**

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No	Task Name	Name/ID of Individual Observed			Comments
		S. Salazar			
		Correct Performance (Y/N)	Correct Performance (Y/N)	Correct Performance (Y/N)	

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1	Identify AOCs	X			
2	Rectifier reads	X			Remote read for P/S
3	Pipe to Soil reads	X			Used interrupters
4	Isolation read	X			Williams/PSE
5	Casing inspection-testing casing for short	X			
6					

**. Field Inspection Notes**

The following table is provided for recording the covered tasks observed and the individuals performing those tasks.

No	Task Name	Name/ID of Individual Observed			Comments
		K. Raines	R. Eberly	S. Hull	
		Correct Performance (Y/N)	Correct Performance (Y/N)	Correct Performance (Y/N)	
1	Identify AOC	X	X	X	
2	Odorant Level Testing	X			HeathTech Odorater-converted measured value to actual using computer program. Consistent application of procedure.
3	Bridge Patrol		X	X	
4	Steep slope Patrol			X	
5					

**Operations and Maintenance Records Review**

If performing an operations and maintenance records review in the course of your inspection, please review a sample of the qualifications of the individuals performing those O&M tasks that are covered under Operator Qualification and check the records for compliance to 192.807 or 195.507.

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192.807 or 195.507	Records supporting an individual's current qualifications shall be maintained while the individual is performing the covered task. Records of prior qualification and records of individuals no longer performing covered tasks shall be retained for a period of five years.	Sat.  X	Unsat.	Not Checked
	Comments:			