

OPERATOR QUALIFICATION FIELD INSPECTION PROTOCOL FORM

Inspection Date(s):	4/30/2018-5/4/2018
Name of Operator:	Northwest Natural Gas Company (NWN)
Operator ID (OPID):	13840
Inspection Location(s):	Clark County, WA
Supervisor(s) Contacted:	0
# Qualified Employees Observed:	9
# Qualified Contractors Observed:	0

Individual Observed	Title/Organization	Phone Number	Email Address
Arthur Colunga	Construction 1 Honored/NWN		
Darren Bauld	Specialty Const. 1/NWN		
Dave Maynard	Corrosion Technician/NWN		
John Mours	System Ops 1/NWN		
Keith Perkins	Specialty Const. 2/NWN		
Kenneth Reed	System Ops 2/NWN		
Lyle Brown	Customer Field Service 3/NWN		
Michael Jamison	System Ops 2/NWN		
Randy Boespflug	Construction 3/NWN		
Tommy Castro	Specialty Const. 1/NWN		

To add rows, press TAB with cursor in last cell.

PHMSA/State Representative	Region/State	Email Address
Scott Anderson	WA state	Sanderson@utc.wa.gov

To add rows, press TAB with cursor in last cell.

Remarks:

A table for recording specific tasks performed and the individuals who performed the tasks is on the last page of this form. This form is to be uploaded on to the OQBD for the appropriate operator, then imported into the file.

9.01 Covered Task Performance

Verify the qualified individuals performed the observed covered tasks in accordance with the operator’s procedures or operator approved contractor procedures.

9.01 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

9.02 Qualification Status

Verify the individuals performing the observed covered tasks are currently qualified to perform the covered tasks.

9.02 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

9.03 Abnormal Operating Condition Recognition and Reaction

Verify the individuals performing covered tasks are cognizant of the AOCs that are applicable to the tasks observed.

9.03 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	
	Potential Issue Identified (explain)	

	N/A (explain)	
	Not Inspected	

9.04 Verification of Qualification

Verify the qualification records are current, and ensure the personal identification of all individuals performing covered tasks are checked, prior to task performance.

9.04 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

9.05 Program Inspection Deficiencies

Have potential issues identified by the headquarters inspection process been corrected at the operational level?

9.05 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

Field Inspection Notes

The following table is provided for recording the covered tasks observed and the individuals performing those tasks.

No	Task Name	Name/ID of Individual Observed			Comments
		Randy Boespflug	Arthur Colunga		
		Correct Performance (Y/N)	Correct Performance (Y/N)	Correct Performance (Y/N)	
1	Inspect & Maintain Underground Valves	Y	Y		Valve operation
No	Task Name	Name/ID of Individual Observed			Comments
		Lyle Brown	Michael Jamison		
		Correct Performance (Y/N)	Correct Performance (Y/N)	Correct Performance (Y/N)	
1	Monitoring Odorization Levels	Y	Y		Testing odorant levels
No	Task Name	Name/ID of Individual Observed			Comments
		Dave Maynard			
		Correct Performance (Y/N)	Correct Performance (Y/N)	Correct Performance (Y/N)	
1	Measuring Electrical Values	Y			Checking CP test sites, checking casings
2	Inspecting and Testing a Rectifier	Y			
No	Task Name	Name/ID of Individual Observed			Comments
		Keith Perkins	Tommy Castro	Darren Bauld	
		Correct Performance (Y/N)	Correct Performance (Y/N)	Correct Performance (Y/N)	
1	Patrolling Bridge Crossings	Y	Y	Y	

No	Task Name	Name/ID of Individual Observed			Comments
		Kenneth Reed	John Mours		
		Correct Performance (Y/N)	Correct Performance (Y/N)	Correct Performance (Y/N)	
1	Inspecting & Testing a Regulator	Y	Y		
2	Inspecting & Testing a Relief	Y	Y		

Operations and Maintenance Records Review

If performing an operations and maintenance records review in the course of your inspection, please review a sample of the qualifications of the individuals performing those O&M tasks that are covered under Operator Qualification and check the records for compliance to 192.807 or 195.507.

192.807 or 195.507	Records supporting an individual's current qualifications shall be maintained while the individual is performing the covered task. Records of prior qualification and records of individuals no longer performing covered tasks shall be retained for a period of five years.	Sat.	Unsat.	Not Checked
		x		

	<p>Comments:</p> <p>Inspect & Maintain Underground Valves Randy Boespflug OQ Requalification Date 7/9/2020 Arthur Colunga OQ Requalification Date 7/9/2020</p> <p>Inspecting & Testing a Regulator Kenneth Reed OQ Requalification Date 5/11/2021 John Mours OQ Requalification Date 5/13/2021</p> <p>Inspecting & Testing a Relief Kenneth Reed OQ Requalification Date 5/11/2021 John Mours OQ Requalification Date 5/13/2021</p> <p>Patrolling Bridge Crossings Keith Perkins OQ Requalification Date 9/22/2020 Tommy Castro OQ Requalification Date 9/22/2020 Darren Bauld OQ Requalification Date 9/22/2020</p> <p>Monitoring Odorization Levels Michael Jamison OQ Requalification Date 6/30/2018 Lyle Brown OQ Requalification Date 2/14/2021</p> <p>Inspecting and Testing a Rectifier David Maynard OQ Requalification Date 7/26/2021</p> <p>Measuring Electrical Values David Maynard OQ Requalification Date 7/26/2021</p>		
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