

Training and Qualification - Operator Qualification

1. Operator Qualification Plan and Covered Tasks (detail) *Is there an OQ plan that includes covered tasks, and the basis used for identifying covered tasks? (TQ.OQ.OOPLAN.P) (detail)*

192.805(a) (192.801(b))

Sat +	Sat	Concern	Unsat	NA	NC
	X				

Notes

4 part test, reference API 1161, B31Q

2. Reevaluation Intervals for Covered Tasks (detail) *Does the process establish and justify requirements for reevaluation intervals for each covered task? (TQ.OQ.REEVALINTERVAL.P) (detail)*

192.805(g)

Sat +	Sat	Concern	Unsat	NA	NC
	X				

Notes

Section 4, page 10

3. Contractors Adhering to OQ Plan (detail) *Does the process require the OQ plan to be communicated to contractors and ensure that contractors are following the plan? (TQ.OQ.OOPLANCONTRACTOR.P) (detail)*

192.805(b) (192.805(f); 192.805(c))

Sat +	Sat	Concern	Unsat	NA	NC
	X				

Notes

Section 6, pg 17

4. Contractor and Other Entity Qualification (detail) *Does the process require contractor organizations or other entities that perform covered tasks on behalf of the operator to be qualified? (TQ.OQ.OOCONTRACTOR.P) (detail)*

192.805(b) (192.805(c); 192.855(d); 192.805(e); 192.805(f))

Sat +	Sat	Concern	Unsat	NA	NC
	X				

Notes

3rd party contractors are used. Section 6. Contractor task list defined.

6. Contractor and Other Entity Qualification (detail) *Are adequate records maintained for contractor personnel qualifications that contain the required elements? (TQ.OQ.OOCONTRACTOR.R) (detail)*

192.807(a) (192.807(b))

Sat +	Sat	Concern	Unsat	NA	NC
	X				

Notes

All primary providers report results to ISN (ISNetworld) for training and qualification results.

7. Management of Other Entities Performing Covered Tasks (detail) *Do records document evaluation of the other entity (ies) performing covered task(s) on behalf of the operator (e.g., through mutual assistance agreements) prior to performing task? (TQ.OQ.OTHERENTITY.R) (detail)*

192.805(b) (192.805(c); 192.803)

Sat +	Sat	Concern	Unsat	NA	NC
	X				

Notes

Currently no mutual aids however in section 4 it is documented in case one is used.

8. Evaluation Methods (detail) *Are evaluation methods established and documented appropriate to each covered task?* (TQ.OQ.EVALMETHOD.P) (detail)

192.805(b) (192.803; 192.809(d); 192.809(e))

Sat +	Sat	Concern	Unsat	NA	NC
	X				

Notes
Section 5, alsouse written, oral and simulators.

9. Evaluation Methods (detail) *Do records indicate evaluation methods are documented for covered tasks and consistent with personnel qualification records?* (TQ.OQ.EVALMETHOD.R) (detail)

192.805(b) (192.803; 192.809(d); 192.809(e))

Sat +	Sat	Concern	Unsat	NA	NC
	X				

Notes
Section 5. Use learning management system and contractors are thru ISNetwork

10. Abnormal Operating Conditions (detail) *Does the process require: 1) individuals performing covered tasks be qualified to recognize and react to abnormal operating conditions (AOCs), 2) evaluation and qualification of individuals for their capability to recognize and react to AOCs, 3) AOCs identified as those that the individual may reasonably anticipate and appropriately react to during the performance of the covered task, and 4) established provisions for communicating AOCs for the purpose of qualifying individuals?* (TQ.OQ.ABNORMAL.P) (detail)

192.803

Sat +	Sat	Concern	Unsat	NA	NC
	X				

Notes
In task descriptions and study guides.

General is for all tasks.

Contractor – each OQ program has defined AOC descriptions.

11. Abnormal Operating Conditions (detail) *Do records document evaluation of qualified individuals for recognition and reaction to AOCs?* (TQ.OQ.ABNORMAL.R) (detail)

192.807(a) (192.807(b); 192.803)

Sat +	Sat	Concern	Unsat	NA	NC
	X				

Notes
Documented in performance field evaluation. There are also test questions on AOCs.

12. Qualification Records for Personnel Performing Covered Tasks (detail) *Do records document the evaluation and qualifications of individuals performing covered tasks, and can the qualification of individuals performing covered tasks be verified?* (TQ.OQ.RECORDS.R) (detail)

192.807

Sat +	Sat	Concern	Unsat	NA	NC
	X				

Notes
Evaluation form resides in VTA & ISNetwork is for contractors used.

13. Planning for Mergers and Acquisitions (Due Diligence re: Acquiring Qualified Individuals) (detail) *Does the process adequately manage qualifications of individuals performing covered tasks during program integration following a merger or acquisition?* (TQ.OQ.MERGERACQ.P) (detail)

192.805(b) (192.803)

Sat +	Sat	Concern	Unsat	NA	NC
	X				

Notes
Section 4 for internal

Section 6 for contractors.

14. Training Requirements (Initial, Retraining, and Reevaluation) (detail) *Does the OQ program provide for initial qualification, retraining and reevaluation of individuals performing covered tasks?* (TQ.OQ.TRAINING.P) (detail)

192.805(h)

Sat +	Sat	Concern	Unsat	NA	NC
	X				

Notes
Section 3.

Retraining is covered on task description. Evaluator checklist.

16. Covered Task Performed by Non-Qualified Individual (detail) *Are there provisions for non-qualified individuals to perform covered tasks while being directed and observed by a qualified individual, and are there restrictions and limitations placed on such activities?* (TQ.OQ.NONQUALIFIED.P) (detail)

192.805(c)

Sat +	Sat	Concern	Unsat	NA	NC
	X				

Notes
Section 4.

Span of control (one qualified person may observe one qualified task)

17. Personnel Performance Monitoring (detail) *Does the program include provisions to evaluate an individual if there is reason to believe the individual is no longer qualified to perform a covered task based on: covered task performance by an individual contributed to an incident or accident; other factors affecting the performance of covered tasks?* (TQ.OQ.PERFMONITOR.P) (detail)

192.805(d) (192.805(e))

Sat +	Sat	Concern	Unsat	NA	NC
	X				

Notes
Section 5.

There is also a form to revoke a contractor or employee, form is task specific.

19. Program Performance and Improvement (detail) *Does the process require evaluation of the OQ program and implementation of improvements to enhance the effectiveness of the program?* (TQ.OQ.PROGRAMEVAL.P) (detail)

192.605(a) (192.605(b)(8))

Sat +	Sat	Concern	Unsat	NA	NC
	X				

Notes
Section 9. OQ committee evaluates effectiveness. The plan is checked annually and a three yr review done on entire plan.

21. Management of Changes (detail) *Does the OQ program identify how changes to procedures, tools standards and other elements used by individuals in performing covered tasks are communicated to the individuals, including contractor individuals, and how these changes are implemented in the evaluation method(s)? (TQ.OQ.MOC.P) (detail)*

192.805(f)

Sat+	Sat	Concern	Unsat	NA	NC
	X				

<p>Notes Section 7,</p> <p>OQ Coordinator uses a variety of online systems LMS and creates a training module for online training.</p> <p>Contractors use ISNetworld</p>
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22. Notification of Significant Plan Changes (detail) *Does the process require significant OQ program changes to be identified and the Administrator or State agency notified? (TQ.OQ.CHANGENOTIFY.P) (detail)*

192.805(i)

Sat+	Sat	Concern	Unsat	NA	NC
	X				

<p>Notes Section 7</p>

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