

Form A- Annual Review 8455

UTC Standard Annual Review Inspection Report
 Intrastate Operators
 FORM A: Annual Review

Inspector and Operator Information

Inspection ID 8455	Inspection Link 8455	Inspector - Lead Anthony Dorrrough	Inspector - Assist Norwood, Derek
Operator Seaport Sound Terminal, LLC	Unit Seaport Sound Terminal	Records Location - City & State 4130 E 11th St - Tacoma WA	
Inspection Start Date 10-06-2022	Inspection Exit Interview Date 10-06-2022	Engineer Submit Date	

Inspection Summary

You must include the following in your inspection summary:

- *Inspection Scope and Summary
- *Facilities visited and Total AFOD
- * Summary of Significant Findings
- * Primary Operator contacts and/or participants

Inspection Scope and Summary

This inspection covered an annual review of pipeline facility records as detailed below.

Facilities visited and Total AFOD

4130 East 11th Street
 Tacoma, WA 98421

Summary of Significant Findings

There were no significant findings or areas of concern.

Primary Operator contacts and/or participants

- Ted Lilyblade Jr. / Compliance Manager/FSO / Seaport Sound Terminal (206) 473-0678
- Robert Cohee / Supervisor, Pipeline / Seaport Sound Terminal (253) 331-7278
- Anthony Dorrrough / Energy/Utilities Engineer / WUTC (360) 481-4035
- Derek Norwood / Energy/Utilities Engineer / WUTC (360) 259-2525

Operator executive contact and mailing address for any official correspondence

Edward Luebke / Vice President Operations / Seaport Sound Terminal (678) 772-1285

Instructions and Ratings Definitions

INSPECTION RESULTS: Annual Review

Satisfactory Responses	Satisfactory List	Number of Unanswered Questions	Unanswered List
23	1,3,5,6,9,10,12,13,14,15,17,18,24,25,26,27,28,29,30,31,32,37,	0	
Unsatisfactory Responses	Unsatisfactory List		
0			
Area of Concern Responses	Area of Concern List		
0			
Not Applicable Responses	Not Applicable List		
18	4,7,8,16,19,20,21,22,23,34,35,38,39,40,41,42,43,44		
Yes Responses	Yes List	No Responses	No List
1	36,	0	
Not Checked / Evaluated Responses	Not Checked / Evaluated List		
0			

**If an item is marked Unsat, AOC, N/A, or N/C, an explanation must be included in the "Notes" block for that question and also summarized in the " SUMMARY OF REQUIRED COMMENTS" section at the end of this inspection form.

Crew Inspection History

Click Link for Full List of Crew Inspections

Determination crew inspection Date	Inspector	Operator	Unit	Type of Work	Foreman Name	Contractor Name	Comments / Observations for Operator
No Crew Inspection records found							

Facility Inspection History

Link for Full List of Facility Inspections

Date	Inspection ID	Form A Operator Name	Other Company	Inspector	Type of Inspection	Do you have inspection pictures or file attachments?
No Facility Inspection records found						

Scheduled Inspection History

Annual Review Inspection History

Year of Inspection	Facility - Operator	Unit Name	Inspection ID	Inspection Type	Inspection Status	Closed Date	Next Inspection Interval	SHAREPOINT
Seaport Sound Terminal, LLC (13 Inspection records)								

Year of Inspection	Facility - Operator	Unit Name	Inspection ID	Inspection Type	Inspection Status	Closed Date	Next Inspection Interval	SHAREPOINT
2021	Seaport Sound Terminal, LLC	Seaport Sound Terminal	8299	Standard Comprehensive - HL	Complete	10-19-2021	09-28-2024	Documents
2021	Seaport Sound Terminal, LLC	Seaport Sound Terminal	8300	OM PPR LIQUID - Operations & Maintenance, Plans & Procedures Review	Complete	05-05-2021	04-20-2025	Documents
2021	Seaport Sound Terminal, LLC	Seaport Sound Terminal	8301	DA - Drug & Alcohol	Complete	04-26-2021	04-20-2025	Documents
2021	Seaport Sound Terminal, LLC	Seaport Sound Terminal	8302	LIMP - Liquid Transmission Integrity Management	Complete	10-25-2021	10-19-2024	Documents
2021	Seaport Sound Terminal, LLC	Seaport Sound Terminal	8303	Standard - Annual Review	Complete	08-16-2021	08-10-2022	Documents
2019	Seaport Sound Terminal, LLC	Seaport Sound Terminal	7854	CRM - LIQUID	Complete	10-23-2019	08-28-2023	Documents
2019	Seaport Sound Terminal, LLC	Seaport Sound Terminal	7855	Standard - Annual Review	Complete	10-24-2019	08-28-2020	Documents
2018	Seaport Sound Terminal, LLC	Seaport Sound Terminal	7562	LIMP - Liquid Transmission Integrity Management	Complete	11-13-2018	09-11-2021	Documents
2018	Seaport Sound Terminal, LLC	Seaport Sound Terminal	7579	OQ - Operator Qualification	Complete	10-12-2018	09-25-2022	Documents
2018	Seaport Sound Terminal, LLC	Seaport Sound Terminal	7581	Standard Comprehensive - HL	Complete	11-13-2018	09-26-2021	Documents
2018	Seaport Sound Terminal, LLC	Seaport Sound Terminal	7769	PA - Public Awareness	Complete	10-05-2018	09-25-2022	Documents
2016	Seaport Sound Terminal, LLC	Seaport Sound Terminal	6772	OM PPR LIQUID - Operations & Maintenance, Plans & Procedures Review	Complete	05-26-2016	05-17-2020	Documents
2015	Seaport Sound Terminal, LLC	Seaport Sound Terminal	6207	Standard Comprehensive - HL	Complete	02-05-2016	11-04-2018	Documents

GAS System Operations History

Annual Report - Miles of Main

Year	Operator	SYSTEM TOTAL Miles of Main	Miles of Service	SYSTEM TOTAL NO. of Services	Average Service Length
No Report records found					

Annual Report GAS Transmission Miles

YEAR	Total Total Miles	e. Total tool mileage inspected in calendar year using in-line inspection tools
No Report records found		

Annual Report - Leaks

Year	Operator	Cause of Leak Mains Total	Cause of Leak Mains Hazardous Total	Cause of Leak Services Total	Cause of Leak Services Hazardous Total	NUMBER OF KNOWN SYSTEM LEAKS AT END OF YEAR SCHEDULED FOR REPAIR
No Report records found						

Annual Report - EFV

Operator	Year	Number of EFV's Installed This Calendar Year on Single Family Residential Services:	Estimated Number of EFV's in the system at the End of The Year:	Total Number of Services with EFV Installed During Year:	Estimated Number of Services with EFV In The System At The End of The Year:	* Total Number of Manual Service Line Shut-off Valves Installed During Year:	* Estimated Number of Services with Manual Service Line Shut-off Valves Installed in the System at End of Year:
No Report records found							

HL System Operations History

HL Annual Report - Miles of Pipe by Decade

YEAR	Operator	Commodity Group	Part I - Total Miles of Pipe by Decade	Unknown	Pre-20s	1920-1929	1930-1939	1940-1949	1950-1959	1960-1969	1970-1979	1980-1989	1990-1999
2020	Seaport Sound Terminal, LLC	Refined and/or Petroleum (non-HVL)	0										
2019	Seaport Sound Terminal, LLC	Refined and/or Petroleum (non-HVL)	2.78										

HL Annual Report - HL Miles / HCAs

YEAR	Operator	Commodity Group	Total Segment Miles that Could Affect HCAs	High Population	Other Population	Drinking Water	Ecological Resource	Comm Navigable Water
2020	Seaport Sound Terminal, LLC	Refined and/or Petroleum (non-HVL)	2.78	2.78				2.78
2019	Seaport Sound Terminal, LLC	Refined and/or Petroleum (non-HVL)	2.78	2.78				2.78

HL Annual Report - Breakout Tanks

YEAR	Operator	Commodity Group	Crude Oil #5	Refined (not HVL) #1
Seaport Sound Terminal, LLC (2 Report records)				
2020	Seaport Sound Terminal, LLC	Refined and/or Petroleum (non-HVL)	0	
2019	Seaport Sound Terminal, LLC	Refined and/or Petroleum (non-HVL)	0	

ANNUAL REPORT: ACCURACY/TRENDS

Question #1.

Was the Annual Report reviewed for accuracy and trends? If any trends were discovered, please describe.

1. Result

Satisfactory

1. Notes

There were no trends at this time and the report was accurate.

Access to Complete Distribution Annual Report

Year	Operator	SYSTEM TOTAL Miles of Main	Miles of Service	SYSTEM TOTAL NO. of Services	Average Service Length
No Report records found					

Access to Complete Transmission Annual Report

YEAR	Operator	Commodity Group	Total Total Miles
No Report records found			

Access to Complete Hazardous Liquid Annual Report

YEAR	Operator	Commodity Group
2020	Seaport Sound Terminal, LLC	Refined and/or Petroleum (non-HVL)
2019	Seaport Sound Terminal, LLC	Refined and/or Petroleum (non-HVL)

DAMAGE PREVENTION

Annual Report Damage Prevention data

Year	Operator	Number of Excavation Tickets	Total Number of Excavation Damages By Apparent Root Cause:	Locating Practices Not Sufficient:	One-Call Notification Practices Not Sufficient:	Excavation Practices Not Sufficient:	Other:	Number of Services	Total Leaks - Excavation Damage	Total Main Leaks	Miles of Service MAIN	Number of Leaks per Mile of MAIN	Total Leaks Per 1,000 Locates
No Damages records found													

DIRT data on mismarks for prior year

Damage Cause	Number of Reports
No Report records found	

DIRT Timeliness - Prior Year Reports must be submitted within 45 days of the damage.

SubmitCompanyID - UTCfinalName	Number of Reports
No Report records found	

Question #2.

Review the following damage prevention items:

Q2. Is the damage prevention information in the annual report complete?
http://Yes

Q2.b. Is the annual report damages root cause information complete and accurate?
Yes

Q2.c. Does the operator have a process to evaluate practices not sufficient" category?
See O&M, Section 22

Q2.d Does the operator follow a process to evaluate the cause of "locating practices not sufficient" category?
Yes

Q2.e. Is the operator or its contractor qualified and following procedures for locating and marking facilities?
Yes

Q2.f. Is the operator appropriately requalifying loc deficiencies?
N/A - No such activities

Q2.g. What is the number of damages resulting from mismarks?
0 (zero)

Q2.h. What is the number of damages resulting from not locating within the time requirements?
0 (zero)

Q2.i. Is the operator appropriately addressing disk excavation damage?
N/A - No such activities

Q2.j. Are mapping corrections timely and according to written procedures?
N/A - No such activities

Q2.k. Does the operator follow a process to evaluate causes for damages listed "Excavation Practices Not Sufficient"?
N/A - No such activities

Q2.L. Is the operator appropriately focusing dama address the causes of excavation damage?
N/A - No such activities

2. Notes

NPMS SUBMISSIONS/CHANGES

Question #3.

For transmission operators, has the operator submitted information to the NPMS database, along with changes made after the original submission?

3. Result

Satisfactory

3. Notes

INCIDENT/SRC/AOC REPORTS REVIEW

Question #4

Were there any federally reportable incidents during the previous year? Are there any discernable trends to these incidents?

4. Results

Not Applicable

4. Notes

There were no federally reportable incidents since last audit.

Q4: Federally reportable incidents

NotificationID	Operator	Company	NRC #	Assigned Engineer	Date & Time of Incident	Street Address of event/incident	Incident Address: City	Closure Date	Reporting Level
No Incident Notification records found									

Question #5.

Review operator records of previous year's accidents and failures including reported third party damage and leak response. Is the operator ensuring appropriate evaluation and response as required in 192.617 (Gas) or 195.402 (HL) to determine cause of failure? Is the operator taking appropriate steps to minimize the possibility of reoccurrence?

5. Result

Satisfactory

5. Notes

Question #6.

Review incident reports for the previous year for accuracy and identify any trends. If any trends discovered please describe. (Please see list of incident data at end of this report)

Q6: Incident Reports

NotificationID	Inspector	Company	Street Address of event/incident	Date & Time of Incident	Is 30-Day Report Received?	Reporting Level

6. Result

Satisfactory

NotificationID	Inspector	Company	Street Address of event/incident	Date & Time of Incident	Is 30-Day Report Received?	Reporting Level
4002	Scott Anderson	Seaport Sound Terminal, LLC	538 East F St.	04-06-2022 10:00 AM	<input type="checkbox"/>	Non-Reportable
3927	Derek Norwood	Seaport Sound Terminal, LLC	4130 E 11th St	09-22-2021 02:18 PM	<input type="checkbox"/>	State

6. Notes

There were no apparent trends since last audit.

Question #7.

Were there reportable or unreportable safety related conditions during the previous year? If yes please describe.

Q7: Report of SRCs

NotificationID	Company	Safety-Related Condition	SafetyRelatedConditionChoices	Reportable?	Date & Time of Incident	Company Notified Date	Report Date
No Incident Notification records found							

7. Result
Not Applicable

7. Notes

There were no unreportable safety related conditions since last audit.

Question #8.

For transmission systems, were there any abnormal operating conditions (as described in 192.605 (c) or 195.402(d)) since the last annual review? If yes please describe.

8. Result
Not Applicable

8. Notes

There were no abnormal operating conditions since last audit.

O&M & EMERGENCY PROGRAMS

Question #9.

Is the O&M Manual up to date and were changes made in the previous year?

Operator Manuals on Sharepoint

9. Result

Satisfactory

9. Notes

Manual contents were up to date, however Seaport needs to change to the current address of the WUTC facilities noted in the manual.

Question #10.

If changes to the O&M were made, are changes acceptable?

10. Result

Satisfactory

10. Notes

Question #11.

Were emergency plans changed during the previous year?

11. Result

Satisfactory

11. Notes

Question #12.

Were any changes to emergency plans satisfactory?

12. Result

Satisfactory

12. Notes

INTEGRITY MANAGEMENT PROGRAMS

Question #13

Were there changes to the Integrity Management programs (TIMP, DIMP or both, as applicable)?

13. Result

Satisfactory

13. Notes

Question #14.

Is the DIMP/TIMP up to date? What are the results of the operator's program review (effectiveness evaluation) (DIMP every 5 years)?

14. Result

Satisfactory

14. Notes

Question #15

Are IMP program changes acceptable?

15. Result

Satisfactory

15. Notes

Question #16

Was appropriate assessment/ repair work conducted during the past year? (monitor progress of IMP activities)

16. Results

Not Applicable

16. Notes

There was no assessment/repair work since last audit.

Question #17

Does the operator's HCA location data correspond to the positional data located in UTC GIS?

17. Results

Satisfactory

17. Notes

Question #18

What assessment work is planned for the upcoming year?

18. Results

Satisfactory

18. Notes

Seaport plans a CP annual report, formal atmospheric corrosion assessment and internal inspection of break-out tank: #T205

Question #19

Within the operator's DIMP, are low pressure systems evaluated for overpressure threats?

19. Results

Not Applicable

19. Notes

There are no such facilities.

Question #20

Did the operator develop and follow specific procedures for low pressure system construction or maintenance projects? (Note: this question is revisited in greater detail in the ADB review section)

20. Results

Not Applicable

20. Notes

There are no such facilities.

Question #21

Are plastic pipe and components that have shown a record of defects/leaks being mitigated through the DIMP plans?

21. Results

Not Applicable

21. Notes

There are no such facilities.

Question #22

Has appropriate DIMP remediation work occurred during the past year? (monitor progress of DIMP activities)

22. Results

Not Applicable

22. Notes

There are no such activities.

Question #23

What DIMP remediation work is anticipated for upcoming year?

23. Results

Not Applicable

23. Notes

There are no such activities.

OQ PROGRAM

Question #24

Is the OQ program up to date? Were there changes to the Operator Qualification (OQ) program in the last year? If yes, please describe.

24. Results

Satisfactory

24. Notes

Seaport added a question pertaining to qualification dated 7/3/2021

Question #25

Are the OQ plan updates satisfactory?

25. Results

Satisfactory

25. Notes

Question #26

Are personnel performing covered tasks (including contractors) properly qualified and requalified at intervals determined in the operator's plan?

26. Results

Satisfactory

26. Notes

PUBLIC AWARENESS PROGRAM

Question #27

Is the PA program up to date? And were there changes to the Public Awareness (PA) program within the last year?

27. Results

Satisfactory

27. Notes

Question #28

Are changes to the PA program satisfactory?

28. Results

Satisfactory

28. Notes

CONTROL ROOM PROGRAM

Question #29

Is the CRM program up to date? And were there changes to the Control Room Management (CRM) program within the last year?

29. Results

Satisfactory

29. Notes

Seaport updated their plan after take-over by TransMontaigne and submitted to WUTC.

Question #30

Are the CRM program changes satisfactory?

30. Results

Satisfactory

30. Notes

SAFETY MANAGEMENT SYSTEM API 1173

Question #31

Is the operator developing and implementing an API 1173 Safety Management System?

31. Results

Satisfactory

31. Notes

This is ongoing for Seaport, as they work towards complete implementation.

INSPECTOR ASSESSMENT OF INSPECTION UNITS

Question #32

Are inspection units broken down appropriately? Do you recommend any changes to inspection units?

32. Results

Satisfactory

32. Notes

Q32: List of current inspection units

Unit Name	Distribution/Transmission	Intrastate or Interstate?	GAS or LIQUID	UTC Unit ID	UTC Operator ID
Seaport Sound Terminal, LLC (1 Unit)					
Seaport Sound Terminal	Hazardous Liquid	Intrastate	Liquid	1909	1601

OPERATOR'S PUBLIC WEB PAGE

Question #33

For informational purposes: Using the drop down selections available in the "Results" block, indicate whether the operator's web page contains the information listed by placing a check in the box adjacent to all items that are present.

33. Results

Q33.A Pipeline Purpose and Reliability ; Q33.B Damage Prevention ; Q33.C Pipe Location Information ; Q33.D How to get additional information ; Q33.E National Pipeline Mapping System ; Q33.F On Call Requirements ; Q33.G Potential Hazards

33. Notes

ADVISORY BULLETIN REVIEW

Question #34

Is there potential for damage to the operator's pipeline facilities caused by flooding, river scour, or channel migration?

ADB 2019-01

ADB 2019-01 Flood Mitigation

34. Results

Not Applicable

34. Notes

No such activity could occur.

Question #35

If "YES" to Q34, did the operator take appropriate action in accordance with the guidance contained ADB 2019-01? Discuss ADB's guidance with operator's representative, and annotate any concerns.

ADB 2019-01

ADB 2019-01: Flood Mitigation

35. Results

Not Applicable

35. Notes

No such activity could occur.

Question #36

Is there potential for the operator's system to be damaged by earth movement or other seismic/geological activities?

ADB 2019-02

ADB 2019-02: Earth Movement/Geological Hazards

36. Results

YES

36. Notes

Question #37

If "YES" to Q36, did the operator take appropriate action according to ADB 2019-02? Discuss suggested actions from ADB with operator's representative and annotate any concerns.

ADB 2019-02

ADB 2019-02: Earth Movement/Geological Hazards

37. Results

Satisfactory

37. Notes

Emergency Plan covers an earthquake event, also there are stone column supports built underneath pads for break-out tanks.

Question #38

Does the operator have any indoor meter sets or regulators in their system?

ADB 2020-01

ADB 2020-01 Inside Meter Sets

38. Results

Not Applicable

38. Notes

Question #39

If operator's system has indoor meter sets/regulators, did the operator review ADB 2020-0115? Discuss ADB guidance with operator's representative and annotate any concerns. Particular attention must be given to the operator's plan to conduct leak surveys, AC inspections, and other maintenance activities in locations that are difficult to access, as well as the inclusion of inside meters/regulators within the operator's DIMP plan, as applicable.

ADB 2020-01

ADB 2020-01 Inside Meter Sets

39. Results

Not Applicable

39. Notes

No such facilities.

Question #40

Is the operator's record of locations for all indoor meter sets/regulators within their system complete and sufficiently detailed??

ADB 2020-01

ADB 2020-01 Inside Meter Sets

40. Results

Not Applicable

40. Notes

No such facilities.

Question #41

Does the operator have any low pressure systems?

ADB 2020-02

ADB 2020-02 Low Pressure Systems

41. Results

Not Applicable

41. Notes

No such facilities.

Question #42

If "YES" to Q41, did the operator review ADB 2020-0025 for Overpressure Protection of Low-Pressure Natural Gas Distribution Systems? Review ADB guidance with operator and annotate any concerns.

ADB 2020-02

42. Results

ADB 2020-02 Low Pressure Systems

Not Applicable

42. Notes

No such facilities.

Question #43

For low pressure construction/maintenance projects, does the operator have a process for review of engineering plans and constructibility reviews that are carried out through all applicable departments? Do all applicable departments review project plans for accuracy, completeness and correctness? How are control procedures developed that could identify system threats that could result in a common failure mode? How is the operator mitigating risk in their low pressure system?

ADB 2020-02

ADB 2020-02 Low Pressure Systems

43. Results

Not Applicable

43. Notes

No such facilities.

Question #44

Does the operator include all low-pressure system risks in their DIMP program appropriately?

ADB 2020-02

ADB 2020-02 Low Pressure Systems

44. Results

Not Applicable

44. Notes

No such facilities.

▼ **SUMMARY OF REQUIRED COMMENTS**

COMMENTS: Required for any ratings other than Satisfactory. Summarize/consolidate entries from the "Notes" blocks above. Ensure you annotate the question number for each comment.